



Information – Consent for the Processing of Personal Data

INTRODUCTION

We inform you that for the Public Central Historical Library of Corfu the protection of the personal data of the Library members is of primary importance. For this reason, we take the appropriate technical and organizational measures to protect the personal data communicated to us, from whatever source they come from [indicatively through applications for participation in programs, applications for registration or renewal of registration, mail, fax, site, databases, third-party cooperating bodies, etc.] and to ensure that the processing of personal data is always carried out in accordance with the obligations set by the legal framework, both by the Public Central Historical Library of Corfu itself and by third parties who process personal data on behalf of the Public Central Historical Library of Corfu.

The Public Central Historical Library of Corfu, in its capacity as the Data Controller, collects, processes and maintains the following personal data exclusively for the following specific purposes:

Name	These details are used for any identification needs of the user in combination with the membership card in his possession from the moment he has registered. The Library does not keep a copy of the member's ID card or passport under any circumstances and for any purpose.
Father's name	
Surname	
Identity Card Number / Passport Number	
Birth date	
Address	This information assists the Library in any written communication needs with users related to its proper functioning. This communication will be personalized, e.g. thank you notes for donations or notifications for overdue books.
City	
Postal Code	
Home phone	The Library uses this information for any communication needs with its members related to its proper operation, as well as for personalized information with members (e.g. information about reservations, notifications about overdue books, etc.).
Work phone	
Mobile phone	
Email	

The above data concerns the registration of new members and has the sole purpose of ensuring the proper functioning of the Library and the provision of its services to its members. Each of these can be used for any member identification need for the proper functioning of the Library and the proper provision of its services.

All living users (natural persons) have the right to protection. In particular, the following applies to children: According to European Regulation 679/2016 (article 8) for children over 16 years of age, processing is lawful with the consent of the child, while for children under 16 years of age, processing is lawful if there is consent from the person legally exercising parental responsibility.

Your obligation to inform us of changes to your personal data

It is important that the personal data we process is up-to-date and accurate. Please inform us as soon as possible of any changes to your personal data for the duration of your business relationship with us.

What are the purposes and lawful grounds for processing your personal data?

1. In the context of providing the Library's legal services to its members after the submission of an application for registration as a new member by the interested party.
2. To facilitate appropriate communication and information for issues concerning the services offered by the Library.
3. For historical, accounting and statistical purposes or purposes design of new services

The legal bases for the above processing are both the performance of our contractual obligations (GDPR article 6 par.1b), and our legitimate interest (Library Operation Regulation). All decisions as well as the Library's operation regulation are always ratified by the Electoral Council at regular meetings. Also, all of the above is necessary for the prevention and detection of fraud against you and against us

Data Controller

The Public Central Historical Library of Corfu, as legally represented, informs that for the purposes of carrying out its activities, it processes personal data of its members in accordance with European Regulation 679/2016 and the operating regulations for the protection of of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation, hereinafter referred to as the "Regulation") as in force.

Transmission of personal data to Processors and Recipients

We may transfer your personal data and information that we collect about users in accordance with the terms of this Statement to third parties, in the context of servicing our transactions with you and our general proper operation, but always under conditions that fully ensure that your personal data and the information that we collect about you and that concerns you, are the minimum required and are not subject to any unlawful processing, i.e. other than the purpose of the transfer in accordance with the following, ensuring that the third party will process them securely.

a) To our employees acting on our behalf, for the above-mentioned processing purposes, by providing us with IT services for recording and storing your data.

b) To third parties who provide us with services related to the operation of the electronic directory, such as developers, data analysts, suppliers, data and information security service providers of the subjects, strictly for the purpose of processing their services to us.

c) To data security service providers.

d) To our advisors (such as financial, legal and other advisors) within the context of our legal operations and obligations.

e) To third parties who offer automation services for the purpose of mass sending of electronic messages.

In addition, we may transfer your personal data:

a) If we are under a duty to disclose or share your personal data in order to comply with a legal requirement, or to protect the rights, property and safety of our organisation, our members or others. This includes cases of sharing information with other companies or organisations for the purposes of fraud prevention.

b) To the competent supervisory, judicial, police and other administrative authorities at national and European level upon their legitimate request and in accordance with the applicable legal provisions. Furthermore, in the event of a legal order, service order or official preliminary examination, we have the right without any other recourse to make the relevant data available to the relevant service. In all cases, we ensure with appropriate procedures that the required procedures are carried out by the local competent Authorities.

Time period for processing personal data

We are obliged to retain your personal data or that of your minor child for as long as you wish to be a member of the Library and enjoy its services. Your personal data is kept in perpetuity or until you withdraw your consent. This can be done by you at any time. The withdrawal of consent does not affect the lawfulness of the processing up to that time.

What are your rights in relation to your personal data?

Every natural person whose data is processed by us enjoys the following rights:

Right to information (articles 12, 13, 14 GDPR): We must inform you about the processing to which we submit your data, including indicatively what data we process, for what purpose, for what period of time we keep it in a concise, transparent, understandable and easily accessible form, using clear and simple wording

Right of access (Article 15 GDPR):

You have the right to be aware of and verify the lawfulness of the processing. Therefore, you have the right to access the data and receive additional information about its processing.

Right to rectification (Article 16 GDPR):

You have the right to study, correct, update or modify the data

Right to erasure (Article 17 GDPR):

You have the right to request the erasure of your data when we process it based on your consent or in order to protect our legitimate interests. In all other cases (such as, but not limited to, when there is a contract, a legal obligation to process personal data, public interest), this right is subject to specific restrictions or does not exist depending on the case.

Right to restriction of processing (Article 18 GDPR):

You have the right to request restriction of data processing in the following cases: (a) when you dispute the accuracy of the personal data and until verification is carried out, (b) when you oppose the deletion of data and request the restriction of their use instead of deletion, (c) when the data are not needed for the purposes of processing, but are nevertheless necessary for you to establish, exercise, or support legal claims, and (d) when you object to the processing and until verification is made that there are legitimate reasons that concern us and override the reasons for which you object.

Right to object to processing (Article 21 GDPR):

You have the right to object at any time to the processing of data in cases where, as described above, it is necessary for the purposes of legitimate interests pursued by us as data controllers, as well as to processing for the purposes of direct marketing and consumer profiling.

Right to portability (Article 20 GDPR):

You have the right to receive your personal data free of charge in a format that allows you to access, use and process them using commonly used processing methods. You also have the right to ask us, if technically feasible, to transmit the data directly to another controller. This right applies to data that you have provided to us and that is processed by automated means based on your consent or in execution of a contract.

Right to withdraw consent (Article 7 GDPR):

Finally, we inform you that, where the processing is based on your consent, you have the right to freely withdraw it, without affecting the lawfulness of the processing that was based on your consent before you withdrew it.

To exercise any of your above rights, you can contact the Public Central Historical Library of Corfu, at the following contact details: email: plicorfu@gmail.com , Tel.: +30 2661038583

Right to complain to the Data Protection Authority (Article 20 GDPR):

You have the right to submit a complaint to the Personal Data Protection Authority (www.dpa.gr): Call Center: +30 210 6475600, Fax: +30 210 6475628, Email: contact@dpa.gr.



New Member Registration Application (The application must be completed in lowercase letters)

Member Information	
Surname	
First Name	
Father's Name	
Birth Date	
ID / Passport Number	
Address	
Postal Code / City	
email	
Confirm email	
Tel. number	
Mobile Number	

We inform you that the history of loans may be maintained by the respective library system used by the Library. The protection of your personal data is ensured by the Library staff and by the software itself.

Declaration of consent to the processing of personal data and acceptance of the Operating Regulations Adjective I declare that I have taken note of the above and I consent to the collection, processing and storage, as described above, of personal data.

CONSENT		I DO NOT CONSENT	
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I declare that I have read and accept the general operating regulations of the Library, as well as the individual regulations of the various services for my registration.

AGREE		I DO NOT AGREE	
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Use of Computers and Wi-Fi Network

I declare that I have been informed and accept the regulations for use of the Public Information Center and I wish to use the Library's computers and the Wi-Fi network.

WISH		I DO NOT WANT	
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I wish to receive e-mail for updates on new Library receipts or events or other informative content.

Corfu,

Full name